



## Senior School - Good Standing Policy

The concept of Good Standing is one used extensively in education and the work place. It recognises the efforts of the individual student in maintaining satisfactory standards in the important areas of attendance, assessment and behaviour.

Good Standing status will be recognised by the award of a Certificate at the end of Year 12 for inclusion in a portfolio of achievement. The certificate will be given to Year 12 students who have NOT lost Good Standing at any stage during their final year. An example is included on the last page.

The ethos (or characteristic spirit) of Duncraig SHS is of mutual respect, dignity of all and a willingness to succeed. Therefore, Good Standing involves the enactment of all these attributes.

In practical terms, it will typically involve the following:

- ▶ Civilised, responsible behaviour at all times within and outside the campus (including journeys to and from school and including non-class time off the school site)
- ▶ Compliance with all reasonable requests from School staff, teaching and non-teaching
- ▶ Attendance to all lessons, including Form.
- ▶ Punctual provision of acceptable reasons for all absences
- ▶ Completion of assessment tasks in adherence with the Senior School assessment policy.
- ▶ Compliance with School Policies, including "signing out of school" (during class time), Dress Code and Computer/IT use.

Maintenance of Good Standing allows full use and enjoyment of School privileges and facilities. Loss of Good Standing will initiate the following measures:

**Level One: On Probation:** This may be for a first offence and will last for a period of four weeks. It will involve an interview with the Year Leader and/ or Learning Area Manager and may provoke an additional sanction depending on the individual case. The privilege of attending extra-curricular School events (e.g. the School Ball, School Colour Awards, the River Cruise, Reward Camp) will be lost. Note: ticket money will be refunded unless the proximity of the event prevents this. (No refunds will be made in the event of additional expenses such as suit hire).

**Level Two: Conditional Good Standing:** A repeat offence, or any infringement of the requirements for Good Standing whilst on Stage One, may result in a move to Stage Two. The period of loss of privileges at this stage will be for a minimum of *ten* weeks. Students are still unable to attend any non-curriculum excursions or events. An interview with Associate Principal (Senior School) will be held and require a parent to be present.

*The seriousness of certain incidents may involve a student moving straight to Level Two Conditional Good Standing.*

**Level Three: Loss of Good Standing:** In extreme cases, students will move to Stage 3. This involves loss of privileges for up to two terms. An interview with the Associate Principal (Senior School) and Principal will be held and require a parent to be present. The student is unable to enter the campus until the interview has occurred to review continued enrolment. If the student returns after the interview they must have weekly review meetings with the Associate Principal (Senior School). Weekly feedback sheets will be sent to the students teachers. Unsatisfactory feedback will result in immediate suspension from school. Additionally, other sanctions may be applied which could typically involve being supervised at recess and lunch-time; removal from specific classes to work under supervision elsewhere and/or the privilege of attending extra-curricular School events

The Dean of Studies and Associate Principal (Senior School) has oversight of student academic records and may intervene if problems exist in more than one area. The Year Coordinator may be asked to help as a result of which Good Standing may be taken from the student.

## DUNCRAIG SHS GOOD STANDING 2013

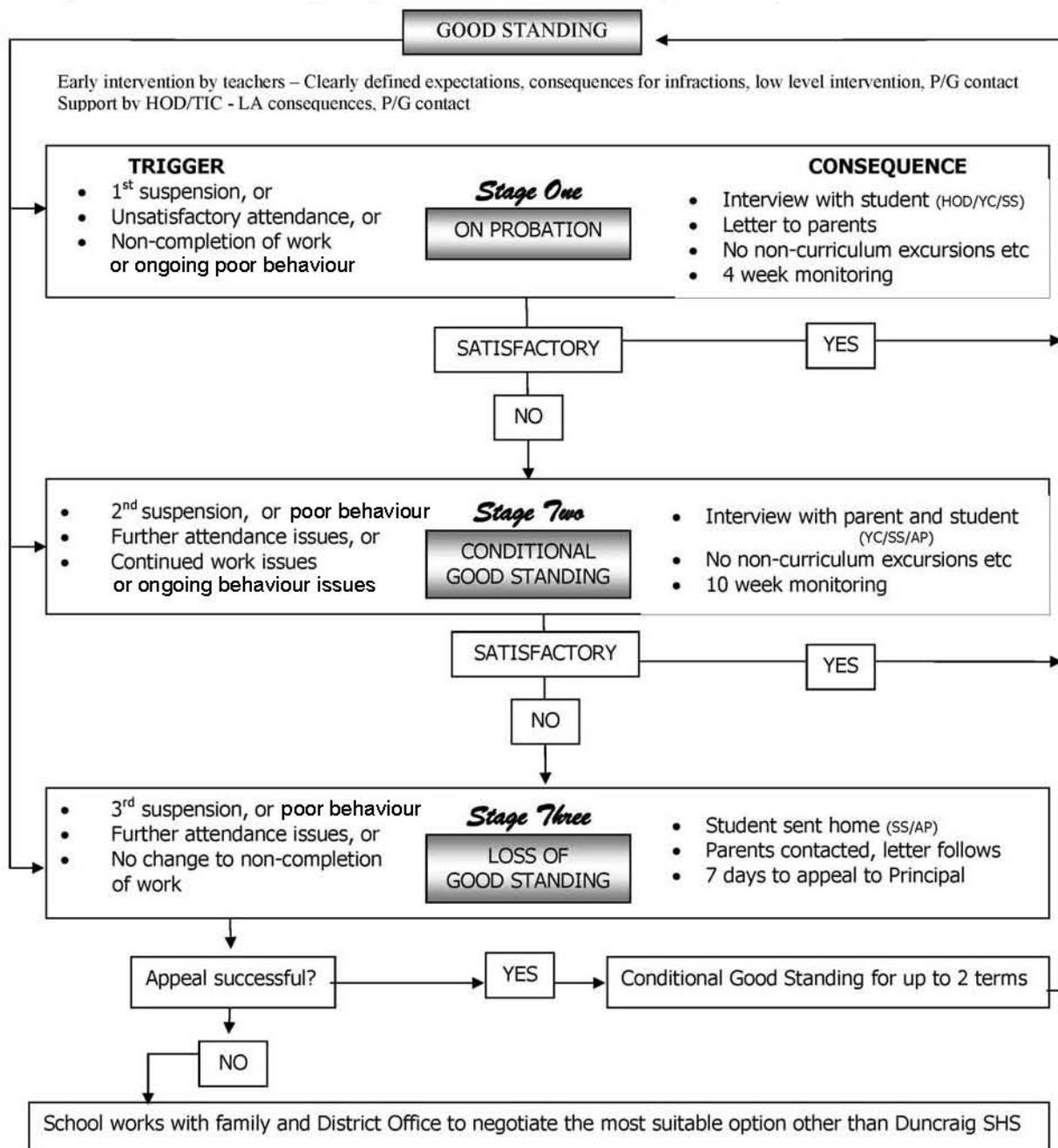


All students start the year with Good Standing. It continues if they maintain:

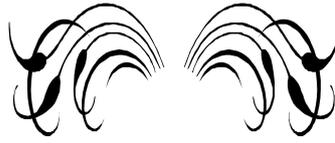
- Acceptable behaviour and dress
- Satisfactory academic performance
- Satisfactory attendance and punctuality

Stages of loss of Good Standing are:

(The school reserves the right to place a student at whatever stage it sees fit)



This certificate will be included in the Presentation package for all Year 12 students that have not lost their Good Standing during Year 12



## CERTIFICATE OF GOOD STANDING

*Presented to*

*«First» «Surname»*

*For upholding the ethos of Duncraig SHS of mutual respect, dignity and a willingness to succeed as demonstrated in the maintenance of Good Standing throughout Year 12 in the key areas of:*

- Acceptable behaviour and dress*
- Satisfactory academic performance*
- Satisfactory attendance and punctuality*

*Well done and best wishes from the staff of Duncraig Senior High School.*

*Associate Principal - Senior School*